



California Melon Research Board

MEETING NOTICE

Date: December 22, 2009
To: Board Members, Alternates & Research Committee
From: J.D. Allen, Board Manager

The annual meeting of the California Melon Advisory Board and Research Committee has been called by Chairman Steve Smith, and will be held as follows:

Date: Friday, January 15, 2010
Time: 8:00 a.m. - 12:00 Noon
Location: The Westin Gaslamp Quarter
910 Broadway Circle, San Diego, CA

Please make every effort to attend this important meeting as we will be discussing which research projects the Board will fund this year, as well as determining the rest of the Board's budgeted activities. The annual research symposium will take place on Thursday, January 14th from 10:00 a.m. to about 4:00 in the afternoon, with lunch served at noon.

Enclosed you will find your meeting packet which includes the agenda, financial report, minutes, budget worksheet, all the standard resolutions, management, liaison and research proposals as well as the Research Coordinator and UC Committee recommendations. I do not have all the final reports yet for the year, so I will send those along when I receive all of them.

Once again this year, Chairman Smith has requested that the Board have an informal dinner get-together on Thursday, January 14th at 7:00 pm. The dinner will be held at the Palm Restaurant in the Gaslamp District. As in previous years, we will have to keep our numbers around 20 or so, and stay with Board members, alternates and sponsors.

I hope you all have a Merry Christmas and a Happy New Year and I'll see you in San Diego.

Note: Each of the Agenda Items will include discussion and possible action by the Board. All meetings of the California Melon Research Board are open to the public and subject to the Bagley-Keene Open Meeting Act. All interested parties are invited and encouraged to attend the meeting. Time will be allowed for members of the public to make comments on each Agenda item. This time will be limited to two minutes per person for each Agenda item.

Persons with disabilities needing special accommodation should contact Deanna Grote, office staff, California Melon Research Board at 559-591-0435 at least five days prior to the meeting.

This Meeting Notice and Agenda is available on the California Department of Food and Agriculture's Website at www.cdfa.ca.gov/mkt/meeting.html as well as on the Board's website www.cmrb.org. For further information regarding the Agenda for this meeting, please contact JD Allen, Manager, California Melon Research Board.

CALIFORNIA MELON RESEARCH ADVISORY BOARD

Annual Board Meeting
January 15, 2010, 8:00 a.m.
The Westin Gaslamp Quarter, San Diego

A G E N D A

- A. **Call to Order - Steve Smith**
 - 1. Attendance Sheet
 - 3. Introductions
 - 4. Establish Quorum
 - 5. Board Vacancies/Nominations
- B. **Review and/or Acceptance of Minutes**, Board Meeting of 1-09-09
- C. **Industry Issue Updates**
 - 1. Pest Management Strategic Plan
 - 2. Food Safety Regulation
 - 3. Curly Top Virus Update
 - 4. Other
- D. **Review Financial Statement - Allen**
- E. **2010-11 Budget Worksheet**
 - 1. Income
 - a. Carry-over
 - b. Crop Size
 - 2. Project Proposals
 - a. Research Committee Recommendation
 - b. Research Proposals
 - c. Research Coordinator Proposal
 - d. Review & Approval
 - 3. Budgeted Activities
 - 4. Administrative Costs/Management Proposal
 - 5. Closed Session (if necessary)
 - a. Closed session pursuant to California Government Code 11126(a) regarding the appointment, employment, evaluation of performance, or dismissal of an employee.
 - b. Closed session pursuant to California Government Code 11126(e) to discuss pending and/or ongoing litigation.
- F. **Standard Resolutions for 2010-11**
 - 1. Crop Estimate and Rate of Assessment (A)
 - 2. Retaining Management for 2010-11 (B)
 - 3. Adopting the Preliminary 2010-11 Budget (C)
- G. **Other Business**
- H. **Reports & Correspondence**
 - 1. Staff, Chairman and/or Economist
 - 2. Website Committee Update
 - 3. Board Members
- I. **Set Next Meeting Date** with Suggested Agenda Items
- J. **Adjournment**

(Action may be required on any of the above items)

The meeting notice and agenda can be viewed online at www.cmr.org